



BROWN MACKIE COLLEGE
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***JEANNE CLERY DISCLOSURE OF CAMPUS
SECURITY POLICY AND CAMPUS CRIME
STATISTICS ACT REPORT***

October 1, 2011

BROWN MACKIE COLLEGE
JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS
CRIME STATISTICS ACT REPORT

June 16, 2010

I. INTRODUCTION

Brown Mackie College (BMC) is located in Miami, Florida, in the United States of America. Providing the following information to all of its employees and students as part of the College's commitment to safety and security and pursuant to the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1990, as amended in 1998.

If you should have questions about any of the information provided in this report, please contact Julia Denniston, President (305) 341-6608.

II. COLLEGE - SAFETY AND SECURITY POLICIES

A. REPORTING CRIMINAL ACTIONS/OTHER EMERGENCIES:

College encourages every student, faculty and staff members to report all criminal acts or other emergencies promptly and accurately to appropriate law enforcement agencies and college officials. Students can report a crime on a voluntary and confidential basis by speaking with the college counselor or filling out the Voluntary/Confidential Crime Report Form. These forms are obtained from the Department of Student Affairs and placing the form in a sealed envelope to the attention of the Dean of Student Affairs, who is responsible for following up with the incident/crime and will store all information in a locked cabinet in office. For police emergency assistance dial 911. College staff will assist as necessary to ensure proper notification is completed. All criminal activity is documented by the completion of an Accident/Injury/Crime Incident Report Form. Criminal Activity might include but is not limited to: Burglary, Motor Vehicle Theft, Aggravated Assault, Robbery, Sexual Assault, or Murder. To inform a college official, visit their offices or dial 305-341-6600 and ask for any one of the following numbers:

BMC

President, 305-341-6608

Dean of Academic Affairs, 305-341-6609

The crime statistics report is prepared by obtaining information from College and Building Security and/or from a collection of reports: Campus and Housing Incident Reports; Incident Report provided by contracted Security Company; Local Police Department Statistics; Voluntary/Confidential Crime Report, among others. Reports are filled out by anyone on campus who reports a crime/incident. The Registrar prepares the final Jeanne Clery Campus Security and Campus Crime Act Report. Information from the police is requested on a yearly basis or as needed. Accident and injury reports are followed up and stored in the same manner, except that a copy also is sent to the insurance company.

1. Emergency Evacuation Plan

Brown Mackie College Miami is dedicated to providing a safe and secure environment for students, faculty, staff and visitors. In the event of a significant emergency involving an immediate threat to the health or safety of students or employees occurring on campus, it is the responsibility of the President or her designee to confirm the scope of the emergency and the response required. The President, together with the Crisis Management Team Members will determine the segments of the Campus to be notified; determine the content of the notification and will utilize the College's emergency notification system to notify the Campus community. In case of an emergency on campus the alarm will sound followed by an announcement notifying everyone of the type of emergency and necessary steps to exit the facility or move to a different part of the facility. Students and employees should become familiar with the building evacuation plan that is displayed throughout the building. Emergency preparedness includes knowledge of these items:

- a. Participate in regularly scheduled fire drills.
- b. Know the location of all emergency exits and fire stairwells.
- c. Stay low in smoky conditions.
- d. Never use elevators during a fire.

- e. Handicapped individuals move to a stairwell for evacuation by fire department staff, as stairwells are safer environments.
- f. Once outside, stay as far away from the building as possible.
- g. Keep all driveways clear.
- h. Remain quiet and calm.
- i. Follow fire drill procedures and evacuation plan as posted throughout the building.

Emergency evacuation procedures are tested, unannounced, yearly.

2. **Emergency Notification Plan**

In case of campus closing due to emergency students and employees should follow steps below to learn more about the closing and to determine when to return to campus.

1. Call 1-866-505-0335 or (305) 341-6606 to hear updated campus announcements.
2. Check information on the radio and TV stations, currently including WHYI 100.7 FM, WHDR 93.1 FM, WPOW 96.5 FM, WAXY 790 AM and the local TV stations NBC (Channel 6), ABC (Channel 10), FOX (Channel 7), CBS (Channel 4).

At BMCMI all emergency 911 calls are routed through the Miami Herald security home base station located on the north entrance of the building. All classroom phones have been configured to dial directly to the Miami Herald security home base station when the handset is picked up. If for any reason the Miami Herald security home base station does not answer the emergency call any member of the BMCMI faculty or staff should exercise sound judgment when making a decision to call 911 directly from their cellular phone or the nearest available phone. When in doubt, it is campus policy to move on the side of caution. After reporting an incident to the 911 operator, the faculty or staff member should contact either the campus President or any member of the Crisis Management Team Members (as shown below) who will then, as the situation merits, follow the procedures stated in this document.

The Crisis Management Team Members are: The President, Dean of Academic Affairs, Associate Dean of Academic Affairs, Director of Student Services, Senior Director of Admissions, Human Resources Coordinator and Director of Technology.

Procedures to Notify Campus Community:

1. Channel the Information: Any Brown Mackie College employee, upon learning of or suspecting an emergency situation should contact immediately a member of the Crisis Management Team.
2. Assemble of Crisis Management Team: The team will be activated by the President or her designee upon notification that an emergency situation has developed that warrants a coordinated response by the College.
3. Define the crisis: The Crisis Management Team will gather information regarding the emergency.
4. Prepare the Message: The team will discuss appropriate response alternatives, develop several courses of action and select the best way to disseminate the information.
5. Establish Communication Systems: The team will take care of utilizing the most effective communication system to reach the audience. This could be a combination of various: employees, parents, alumni, employers, etc..

Key Contact Numbers:

EMERGENCY CONTACT NUMBERS

State of Florida Emergency Hotline/Information Line	(800) 342-3557
Miami-Dade County Emergency Answer Center	(305) 468-5400
Police	911
Fire/Rescue/Paramedics	911

NON EMERGENCY CONTACTS

Additional Hurricane Information	311
Miami-Dade County Police Department	(305) 476-5423
Miami-Dade County Sheriff's Office	(305) 375-5100
Poison Control	(800) 282-3171

B. SECURITY AND ACCESS TO CAMPUS FACILITIES

It is the policy of the College that access to all campus facilities is limited to authorized personnel, students and guests. Visitors are at all times subject to College policies and conduct codes. Responsibility for the lawful and appropriate behavior of visitors should be shared by the student or employee host.

Academic and Administrative Buildings

Access to facilities of the College, which are either academic or administrative in nature, are granted without immediate restriction as long as proper I.D. is displayed during normal operating hours. The facilities are armed and locked by security officers overnight, then reopened in the morning for academic and administrative purpose.

All exterior lighting and landscaping is kept in good order. The parking lot lights and building entrance lights are kept on from dusk to dawn every day. Fixtures are checked for burned out lamps on a daily basis. The hedges and shrubs around the building and in the parking areas are trimmed on a weekly basis by our in-house grounds keeper. The sidewalks and means of egress are kept clear of obstructions and are well lit. Additional floodlights are leased from Florida Power and Light for the parking area. All exterior lighting is kept above the recommended levels for the stated purpose.

C. CAMPUS LAW ENFORCEMENT

A safe environment is everyone’s responsibility. Each student, faculty and staff member should follow security policies and procedures to ensure the safest possible environment. You are encouraged to report all criminal acts or other emergencies promptly and accurately to Julia Denniston or Thomas Chamberlain. The academic affairs department will have incident/accident reports for you to complete if you should witness or informed of any criminal activity occurring at Brown Mackie College.

The Facilities Manager at College represents the campus security of the college. They are instructed to enforce campus security policies. These employees do not have the authority to arrest but will have the authority to evict unauthorized persons from the campus premises and will notify local law enforcement by dialing 911 for all actual or suspected criminal activities, including trespassing.

The following is a description of "security" personnel responsibilities:

The facilities staff employed by Brown Mackie College is given instructions on the operation of the fire detection and security system. They also have the authority to maintain good order in any building controlled by the College. They may ask any person who is causing a disturbance to leave the property. Should any situation deteriorate to the point of physical violence, they have instructions to notify the police.

Hours of Operation

Main Building	
Monday - Friday	6:00 a.m. to 12:30 a.m.
Saturday	7:00 a.m. to 8:00 p.m.

Brown Mackie College has a working relationship with local law enforcement. Local police jurisdiction shares information with the Florida State police. Contact for police matters need to be referred to local police. College maintains a working relationship with the police authorities in order to ensure our institution is aware of all criminal offenses and arrests, which have occurred on campus and in the vicinity.

D. PROGRAMS TO INFORM STUDENTS AND EMPLOYEES ABOUT CAMPUS SECURITY

All new College employees and students are instructed on crime awareness and prevention during Student Orientation, New Hire Orientation, and Training Program during which they are encouraged to be responsible for their security and others. The orientation programs include a description of campus security policies and procedures, suggestions on how to avoid becoming a crime victim, and procedures for reporting any criminal activity or emergency.

College also provides in-service programs twice a year for all students and college personnel designed to heighten awareness of crime and its prevention. One in-service program a year is conducted by local law enforcement officials. In addition to the annual campus security report, students and staff are notified of specific security concerns as they arise throughout the year. Refer to Section “E” To get more information on programs to inform Students and Employees about the prevention of crimes.

Students are requested to review College Student Handbook where sections discussing the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act Report and Student Conduct Policy can be found. Employees are requested to review College Employee Handbook where information regarding Standards of Conduct and Safety can be found.

E. PROGRAMS TO INFORM STUDENTS AND EMPLOYEES ABOUT THE PREVENTION OF CRIMES

College provides in-service programs for students; faculty and staff designed to heighten awareness of crime and its prevention. These in-service programs are sponsored by the counseling department as part of the Professional Development Workshops. Local law enforcement officials, National Safety Council, Citizens Against Crime, National Crime Stop Program or Crime Prevention Unit, conduct these workshops. Some of the workshops offered approximately twice a year are Crime Prevention Day, Date Rape and Personal Security. In the event College, working with local police, determines that a particular criminal offense continues to be a threat to the campus community, the college will provide a timely warning by notifying the campus community by bulletin board notices, notices read by instructors in classrooms and notices posted to the student portal. Following is a list of the community services available to employees and students:

- | | | |
|---|---|---|
| 1. Safe Space
(305) 758-2546
Address not provided
to protect client confidentiality | 2. Coral Gables Police Dept.
Victims Advocacy Unit
2801 Salzedo Street
Coral Gables, Fl. 33134
(305) 442-1600 Ext. 5471 | 3. Jackson Health System
Rape Hotline and Treatment
1611 NW 12 th Ave
Miami, Fl. 33136
(305) 585-5185
(305) 585- 7273 |
| 4. Women in Distress
1153 S. Andrews Avenue, Suite 3
Ft. Lauderdale, FL 33301
(954) 760-9800 | | |

F. POLICIES AND PROCEDURES REGARDING SEXUAL ASSAULTS

College's Advising Department presents educational programs promoting the awareness of rape, acquaintance rape, and other sex offenses. Guest speakers present discussions on rape awareness, reducing the risk of being a rape victim, and what to do if you are attacked. Brochures reviewing sexual assault are available in the Academic Advising Department. Students also have access to a free Student Assistance Program hotline staffed 24 hours per day 7 days per week with professionals that can counsel and refer to professional services.

Victims of sexual assault or rape should follow these recommended steps. Go to a safe place following the attack. Do not shower, bath or destroy any of the clothing you were wearing at the time of the attack. Go to a hospital emergency room for medical care. Make sure you are evaluated for the risks of pregnancy and venereal disease. A medical examination is the only ways to ensure you are not injured and it could provide valuable evidence should you decide to prosecute. Call someone to be with you as you should not be alone. It is recommended you call the Jackson Health System Rape Hotline and Treatment 305-585-5185. They are open 24 hours a day and their counselors can help answer medical and emotional questions at any hour and in complete confidence. Reporting the rape to the police is up to you, but remember that reporting a rape is not the same thing as prosecuting a rape. Please call the police and report the rape. If you request, the College personnel will assist in notifying the proper authorities. College's administrators and advisors are available to assist students with identifying off-campus mental health and victim advocacy services.

After any campus sexual assaults are reported, the victim of such crimes has the right to request that College personnel take steps or actions reasonably feasible to prevent any unnecessary or unwanted contact or proximity with alleged assailants including transfer of classes and/or shifts. On-campus disciplinary procedures against students will be in accordance with College has published Student Conduct Policy and the Appeals Policies and Procedures that appear in the Student Handbook. Both parties have the right to have others present in any College disciplinary proceeding; and the right to be notified of the outcome of such proceedings. Sanctions College may impose as result of a disciplinary proceeding include warning, probation, suspension, or dismissal.

G. INFORMATION REGARDING REGISTERED SEX OFFENDERS

There are several ways that College faculty, staff, and students can find information regarding registered sex offenders in this area. One way would be to log onto the Florida Department of Law Enforcement website www.fdle.state.fl.us and click on the link for Sexual Predators and Offenders. This database contains public record information on offenders classified as sexual predators and sexual offenders under Florida law because of a conviction for a sex related crime and/or a specified crime against children. FDLE also has a toll free number (1-888-FL-Predator) or (1-888-357-7332) for information as well. Requests may be made between the hours of 8 am and 7pm, Monday through Friday. Local information can be received via the Miami Dade County Police Department Sexual Crimes Bureau at (305) 477-1112.

H. OFF CAMPUS STUDENT ORGANIZATION

Brown Mackie College Miami does not recognize any off campus student organizations.

I. SECURITY REPORT DISTRIBUTION

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act report is distributed to all students through email blast and made available to employees through email from the President and reception areas. This handbook is revised every year.

J. DRUG AND ALCOHOL POLICIES

In keeping with Section 120 (a) – (d) of the Higher Education Act of 1965, as *amended*, which contains the Drug-Free Schools and Communities Amendments of 1989 (Public Law 101-226) a Drug-Free Schools and Campuses' publication, Drug Prevention Policy, is provided to all students and employees annually. This publication includes College policy regarding the use, possession, or sale of illegal substances and alcohol; disciplinary actions; descriptions of the illegal sections and health risks; and availability of counseling and treatment. The Campus Security Report form, provided for documentation of criminal actions, also provides for documentation of drug and alcohol abuse incident. Employees and students are prohibited from the unlawful manufacture, distribution, possession or use of illicit drugs. This prohibits applies while on the property of College or when participating in any institutional activity. College Advising Office offers information for inpatient and outpatient treatment centers in the area. Students also have access 24 hours per day 7 days per week to the Student Assistance Program hotline for counseling or referral to professional services. Employees have access to a 24 hour 7 days per week Employee Assistance Program for counseling and/or referral to professional services. The College complies with all state and local underage drinking laws, Federal, and Florida drug laws.

In order to maintain a safe, healthy working environment for all employees, to protect College property and assets and to ensure efficient services to students and clients, College has implemented a drug free environment and a Drug-Free Workplace Policy. This Policy prohibits the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance in the workplace. This policy also prohibits the use, possession, and sale of alcoholic beverages and enforcement of state underage drinking laws. Any employee or student in violation of this Policy will be subject to disciplinary action up to and including dismissal.

1. Policy Guidelines:

- a. All employees and students will receive notification informing them of the implementation of the Drug-Free Workplace Act. Those employees who deal directly with recipients of Title IV aid will be required to sign that they have been notified concerning this policy. Notifying the employee in the statement required by paragraph that as a condition of employment under the grant, the employee will notify the employer of any criminal drug status conviction for a violation accruing in the workplace no later than five days after such conviction.
- b. Any illegal substances found on College premises may be confiscated and turned over to law enforcement agency.
- c. Any employee or student found selling any alcohol or illegal substances may be turned over to law enforcement for prosecution and in addition is subject to immediate dismissal.
- d. Any employee required to use prescription drugs which may affect his/her work performance must notify, in advance, their human resources coordinator.
- e. Offenses involving the use or possession of alcoholic beverages or illegal substances may subject the possessor or user to criminal prosecution, as well as, to College discipline when such offenses and their effects adversely interfere with the well-being of, or reflect on, College members or community.

2. Disciplinary Action:

The federal anti-drug laws may affect a number of areas of an individual’s life. Students can lose eligibility for financial aid and be denied other federal benefits such as Social Security, retirement, welfare, health, disability and veteran’s benefits. Conviction of a felony or of a drug-related crime may prevent a person from entering certain careers.

All employees and students will receive notification informing them of the implementation of the Drug-Free Workplace Policy. All employees are required to sign that they have been notified about (see Exhibit C) this policy.

**Brown Mackie College
Campus Crime Statistics**

*The following statistics show the **total** criminal offenses, hate crimes and arrests/referrals for campus disciplinary action that occurred on the Institute's campus, non-campus buildings & property and public property.*

CRIME STATISTICS The following statistics are provided for your information in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Set forth below are statistics available to the Institute concerning the occurrence of criminal offenses in the listed categories that were reported to campus security officials or local police agencies.

Criminal Offenses	Calendar Year								
	2008			2009			2010		
	On Campus	Non-campus buildings and property*	Public Property**	On Campus	Non-campus buildings and property*	Public Property**	On Campus	Non-campus buildings and property*	Public Property**
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offense	0	0	0	0	0	0	0	0	0
<i>Incest</i>	0	0	0	0	0	0	0	0	0
<i>Statutory Rape</i>	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	5
Aggravated Assault	0	0	0	0	0	0	0	0	1
Burglary	4	0	2	6	0	1	0	0	0
Motor Vehicle Theft	0	0	7	0	0	0	0	4	5
Arson	0	0	0	0	0	0	0	0	0
Totals	4	0	9	6	0	1	0	4	11

The crimes listed above plus any other crimes involving bodily injury reported to local police agencies or to a campus security authority, that manifest evidence that the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disabilities are listed on next page “Hate Crimes”, according to type of criminal offense and category of prejudice.

* Includes college-sponsored housing

** Public Property includes the sidewalks immediately adjacent to the campus, including the parking facility across the street from the campus and the thoroughfare between the campus and parking facility. Also adjacent parking facilities and public transportation facilities which are across the street from the campus.

**Brown Mackie College
Campus Crime Statistics**

Should a hate crime be reported, it will be identified by hate crime category (race, gender, religion, etc.).

<i>Hate Crimes</i>	Calendar Year									Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/ National Origin
	2008			2009			2010								
	On Campus	Non- campus buildings and property *	Public Property**	On Campus	Non-campus buildings and property*	Public Property**	On Campus	Non-campus buildings and property*	Public Property**						
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0						
Negligent Manslaughter	0	0	0	0	0	0	0	0	0						
Forcible Sex Offense	0	0	0	0	0	0	0	0	0						
Non-Forcible Sex Offense	0	0	0	0	0	0	0	0	0						
<i>Incest</i>	0	0	0	0	0	0	0	0	0						
<i>Statutory Rape</i>	0	0	0	0	0	0	0	0	0						
Robbery	0	0	0	0	0	0	0	0	0						
Agravated Assault	0	0	0	0	0	0	0	0	0						
Burglary	0	0	0	0	0	0	0	0	0						
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0						
Arson	0	0	0	0	0	0	0	0	0						
Simple Assault	0	0	0	0	0	0	1	0	0				1		
Larceny-Theft	0	0	0	0	0	0	0	0	0						
Intimidation	0	0	0	0	0	0	0	0	0						
Destruction, Damage, Or Vandalism of Property	0	0	0	0	0	0	0	0	0						
Totals	0	0	0	0	0	0	1	0	0						

*Arrests/ Persons Referred for Campus
Disciplinary Action*

	Calendar Year								
	2008			2009			2010		
	On Campus	Non- campus buildings and property*	Public Property**	On Campus	Non- campus buildings and property*	Public Property**	On Campus	Non- campus buildings and property*	Public Property**
Arrests									
Weapons: carrying, possessing, etc	0	0	0	0	0	0	0	0	0
Drug Abuse Violations:	0	0	0	0	0	0	0	0	0
Liquor law violations	0	0	0	0	0	0	0	0	0
Disciplinary Actions									
Weapons: carrying, possessing, etc	1	0	0	1	0	0	0	1	0
Drug Abuse Violations:	0	0	0	0	0	0	0	1	0
Liquor law violations	0	0	0	0	0	0	0	0	0
Totals	1	0	0	1	0	0	0	2	0

* Includes school-sponsored housing

** Public Property includes the sidewalks immediately adjacent to the campus, including the parking facility across the street from the campus and the thoroughfare between the campus and parking facility.

3. DRUG FREE SCHOOLS AND COMMUNITIES ACT

Brown Mackie College Miami will make a good faith effort to maintain a drug-free and alcohol-free school and workplace through the implementation of this policy, and will establish and maintain a drug and alcohol awareness program.

As a condition of continued enrollment or employment, students and employees must abide by the terms of this policy, or the College will take one or more of the following actions:

- a. Report the violation to law enforcement officials within ten (10) days of notification who will determine whether prosecution is appropriate.
- b. Require the student or employee to participate in a substance abuse rehabilitation program approved for such purpose by a federal, state, local health, law enforcement or other appropriate agency within thirty (30) days of violation. Expenses not covered by health insurance will be the responsibility of the student or employee.
- c. Take appropriate disciplinary action against the student or employees up to, and including expulsion or termination of employment.
- d. Employees found in possession of or using any illegal substance or providing alcohol to under aged drinkers in the workplace may be suspended without pay for no more than five days pending a hearing before the Executive Committee. College may request a blood test or urinalysis prior to meeting with the employee.
- e. Employees testing positive for the use of illegal substance or in possession of such or providing alcohol to under aged drinkers, may be subject to the following disciplinary actions:
 1. Immediate dismissal.
 2. Temporary suspension without pay.
 3. Demotion from position of authority.
- f. Employees or student found to be selling an illegal substance or providing alcohol to underage drinkers will be subject to expulsion or dismissal. Records of such incident at the discretion of College are forwarded to a law enforcement agency for prosecution.
- g. Employees suspended for any length of time due to the use, possession or the selling of alcohol, illegal substance. Moreover, found to be in same violation upon return to College, will be subject to immediate termination.
- h. Employees subject to disciplinary action for violation of the Drug and Alcohol Policy may consider options to enter a drug rehabilitation facility in lieu of actions mentioned in item #F at College discretion.
- i. Employees reasonably suspected of using alcohol or a controlled substance in violation of the Policy may be requested to submit to blood and urine testing. Refusal to submit to such testing shall be a basis for dismissal.

4. SANCTIONS:

Controlled Substance Schedule

Narcotics

Opium	II, III, V
Morphine	II, III
Codeine	II, III, V
Heroin	I
Methadone	II

Hallucinogens

LSD	I
Mescaline	I
Peyote	I
Phencyclidine (PCP)	II

Depressants

Barbiturates	II, III, IV
Methaqualone	I
(Quaaludes)	I

Cannabis

Marijuana	I
Hashish	I
Hashish Oil	I

Stimulants

Cocaine	II
Amphetamines	II

Steroids

Anabolic Steroids	III
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There are many other drugs listed in the various schedules. Only the more commonly abused are listed here.

The Five Schedules

Schedule I - The substance has a high potential for abuse; there is not currently accepted medical use in the U.S.; even under medical supervision, the drug is considered unsafe.

Schedule II - The substance has a high potential for abuse; however, there is some currently accepted medical use in the U.S., or a medical use with certain restrictions. Abuse may lead to severe psychic or physical dependence. (Note: These substances may not be dispensed without a written prescription, and the prescription may not be refilled).

Schedule III - The substance has a potential for abuse less than those listed under Schedules I and II; it has a well-documented and currently accepted medical use in the U.S.; abuse may lead to moderate or low physical dependence or high psychological dependence.

Schedule IV - The substance has low potential for abuse relative to those in Schedule III; it has a currently accepted medical use in the U.S.; there is limited physical and/or psychological dependence liability relative to those in Schedule III.

Schedule V - The substance has a low potential for abuse relative to those in Schedule IV; currently accepted medical use in the U.S.; limited physical or psychological dependence liability relative to those in Schedule IV.

*Possessing a small amount (30 grams or less) of marijuana for personal use, or for distribution to others but not for sales, is a misdemeanor, carrying a maximum 30 day sentence, maximum \$500 fine, or both.

*To acquire a controlled substance through misrepresentation, fraud, forgery or deception - for example, using a fake prescription or ID, or to use someone else's prescription.

*Using drug paraphernalia to take a controlled substance - or even possessing the paraphernalia with plans to use it - is a misdemeanor carrying a maximum sentence of one year, a \$2,500 fine, or both.

*Violations involving narcotic drugs that fall under Schedules I or II are a felony and carry a maximum prison sentence of 15 years, maximum fine of \$250,000, or both. Violations involving other controlled or counterfeit substances in Schedules I, II or III are a felony and carry a maximum prison sentence of five year sentence, a maximum \$5,000 fine, or both.

*Violations involving Schedule IV controlled or counterfeit substance are a felony and carry a maximum three year sentence, a maximum \$10,000 fine, or both.

*Violations involving Schedule V controlled or counterfeit substance are a misdemeanor and carry a maximum one year sentence, a maximum \$5,000 fine, or both.

*Anyone who sells, delivers, offers for sale, holds for sale or gives away any controlled substance may have his or her driver's license suspended. For the first offense, the penalty is 90 days; second offense, one year; third or more offenses, two years.

*There are additional penalties for adults selling or distributing to minors. A person who is 21 or older who is not drug-dependent and distributes any controlled substance to a person who is both under 18 and at least four years younger than him or her, faces a possible sentence of up to twice those listed above.

ALCOHOL LEGAL SANCTIONS

Florida law requires the automatic expulsion of a student who is adjudicated guilty of unlawful possession of any narcotic drug, central nervous system stimulant, hallucinogenic drug, or barbiturate. Furthermore, servers can be held civilly liable for damage caused by underage drinkers to whom they provided alcoholic beverages.

Possession or attempt to purchase alcohol by a person under the age of 21 (first offense)

Typical penalty: \$100 fine, six (6) months' probation, 100 hours community service

Maximum penalty: Sixty (60) days jail, \$500 fine

Using a false driver's license I.D. or allowing someone to use your drivers license for an I.D. (First offense)

Typical penalty: \$100 fine six (6) months probation, 100 hours community service

Maximum penalty: Sixty (60) days jail, \$500 fine

Providing alcohol to a person under the age of 21 (first offense)

Typical penalty: \$500 fine, possible probation

Maximum penalty: Sixty (60) days jail, \$500 fine

Treatment and Rehabilitation Centers

Alcoholic's Anonymous, Central Service Office	(305) 371-7784
Narcotics Anonymous, Covering Dade and Broward County	(954) 476-9297
Al Anon, Covering Dade and Broward County	(954) 491-1915
National Drug and Alcohol Treatment Referral Hotline	1-800-662-HELP
Drug Free Workplace Help Line	1-800-Workplace

Rehabilitation Centers

South Miami Hospital 7400 SW 62nd Avenue Miami, FL 33143	305-662-8118
The Village 3180 Biscayne Blvd. Miami, FL 33137	305-573-3784

**BROWN MACKIE COLLEGE
STATEMENT THE ALL EMPLOYEES
COMPLIANCE WITH THE DRUG-FREE
WORKPLACE ACT 1988**

In accordance with the Drug-Free Schools/and Communities Acts Amendments of 1989, Brown Mackie College is committed as a recipient of federal aid funds for students, to provide a drug-free workplace. The unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the workplace. Employees in violation of this prohibition within College are subject to appropriate personnel action, up to and including termination.

Brown Mackie College has established a drug-free awareness program available to all employees. This program provides information about the dangers of drug abuse in the workplace, our policy of maintaining a drug-free workplace, available drug counseling and rehabilitation, and the penalties which may be imposed on employees for drug abuse violations occurring in the workplace.

Each employee must acknowledge receipt of this statement and College Criminal Awareness and Campus Security Act Report, including College policy on drug and alcohol. As a condition of employment, each must abide by the terms of this statement and must notify College President or member of the Executive Committee of any criminal drug statute conviction for a violation occurring in the *workplace not later than five days after the conviction. College is also required to notify the federal government of such conviction within ten days of conviction. An employee who is so convicted will be subject to termination or to require participation on an approved drug abuse assistance or rehabilitation program within 30 days.

We fully support the federal government initiative to encourage the maintenance of a drug-free workplace. Should you have any questions about this statement or any aspects of Brown Mackie College drug awareness program, you are encouraged to contact the President.

Employee Certification

I hereby acknowledge that I have received a copy of this Statement to all employees - compliance with the Drug-Free Workplace Act of 1988 as a condition of my employment, I agree not to violate the terms.

Employee Signature

Date

Employee Name (Print)

Date

*For purpose of this statement, the site for performance of work done in connection with the grant, and thus the drug-free workplace, consists of the following locations: All parking lots, storage areas, administrative offices, classrooms, school-managed housing, and school-sponsored events.